

BUYERS' BUZZ

The Office of Purchasing & Contracting
Department of Buildings and General Services

March 2009

STANDARD CONTRACT FOR SERVICES

Please be advised that Standard Contract for Services was updated March 10, 2009. The current official version of the document is available on the BGS website at:

<http://bgs.vermont.gov/purchasing/forms>

SMALL PACKAGE DELIVERY

The Office of Purchasing & Contracting issued a statewide contract to FedEx for small package delivery service in August 2008. The contract as well as the detailed pricing section has been posted on the Purchasing & Contracting website at: <http://bgs.vermont.gov/purchasing/currentcontracts>.

In an effort to improve service and resolve any issues with your FedEx account, additional training is being offered by FedEx. Training is scheduled as follows:

| Date | Time | Location | Room # |
|----------------|--------------|-------------------|---------------------|
| March 16, 2009 | 9 AM to Noon | 108 Cherry Street | 2B |
| March 17, 2009 | 1 PM to 4 PM | 133 State Street | BGS Conference Room |

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CUSTOMER SERVICE SURVEY

I would like to take this opportunity to thank those of you that responded to survey questions. Your feedback is important to us.

The information received will be used to provide better service to you, our customer.

POWER OF PURCHASING WEBINAR

The Office of Purchasing & Contracting will be participating in the [Northeast Recycling Council's two-part webinar series](#) on March 31, 2009 regarding the Power of Purchasing. The Agency of Natural Resources invites you to participate in a follow-up discussion with schools, colleges, and towns on strategies to increase environmentally preferable purchasing (EPP) in Vermont.

The Agency will host the two webinars for free in Waterbury (March 17th) and in Montpelier (March 31st) followed by a working discussion from 3:00 – 4:00.

The working discussion to include:

- How to get the word out about the benefits of green purchasing– education and outreach,
- How can we maximize green purchases through the state contract?
- What are barriers to using the state contracts and what are strategies to address barriers?
- Who can we partner with to implement the strategy?

To sign up, or for additional information on the webinar services and/or recommendations on strategies please contact Carolyn Grodinsky at 802/241-3477.

CUSTOMER FEEDBACK REQUESTED

State of Vermont Contract # 13382 for the rental of mats and mops will expire at the end of June. We are seeking your feedback in regards to this contract to ensure that your needs are being met and to determine if there are additional requirements that we may need to consider in the future. Please provide your feedback to Stuart Sellaars at stuart.sellaars@state.vt.us or 802/828-2217.

USEFUL LINKS

- Office of Purchasing & Contracting website: <http://www.bgs.vermont.gov/purchasing>
- Contracts added or amended in the last 30 days: <http://www.bgs.vermont.gov/sites/bgs/files/pdfs/purchasing/BGS-Purchasing-Updated-Contract-List.pdf>
- List of all P&CA contracts: <http://www.bgs.vermont.gov/sites/bgs/files/pdfs/purchasing/BGS-Purchasing-Current-Contract-List.pdf>
- Contracts may be viewed or printed: <http://www.bgs.vermont.gov/purchasing/currentcontracts>
- To be added to the list-serve to receive this publication, go to: http://mail.state.vt.us/guest/RemoteListSummary/Purchasing_News add your email address and submit.
- Email any comments, questions or suggestions to: vtbids@state.vt.us

CONTRACT UPDATES

FOOD REPLENISHMENT: Contract #14590 with Reinhart dba Burlington Food Service was issued March 1, 2009. Facilities were issued product lists however if you have any questions regarding this new contract, please contact Deb LaRose at deb.larose@state.vt.us or 802/828-4635.

EP CLEANING PRODUCTS: Contracts for environmentally preference cleaning products will expire at the end of April and we are currently working with the Commonwealth of Massachusetts on a possible multi-state contract. Depending on when the new contract starts, we may have to extend the current contracts for a few months. We are also seeking feedback regarding additional requirements we may need to. Please provide your feedback to Stuart Sellears at stuart.sellears@state.vt.us or 802/828-2217.

LAMPS, BALLASTS, AND RECYCLING: Contract #10800 with WESCO Distribution for lamps, ballasts, and recycling will expire at the end of May. We are currently working with efficiency experts to continue to improve the specifications for lighting, efficiency improvements, and reduce energy costs as products become available and affordable. If you have any questions regarding this contract please contact Stuart Sellears at stuart.sellears@state.vt.us or 802/828-2217.

RETREAD TIRES: The Vermont Office of Purchasing and Contracting is currently participating in a multi-state solicitation effort with NASPO, (National Association of State Procurement Officials). Vermont is the lead state and will soon release a Request for Proposal for the purchase of retread tires, mounting and installation services. If you have any questions regarding this solicitation and/or contract, please contact Steve Smith at steven.smith@state.vt.us or 802/828-4681.

NUTRITIONAL & ENTERAL PRODUCTS:

Contracts were issued to Burlington Drug #14337 and Abbott Laboratories #14339 December 1, 2008. If you have any questions regarding these contracts, please contact Deb LaRose at deb.larose@state.vt.us or 802/828-4635.

GASES—COMMERICAL, MEDICAL, LAB: We are in the process of renewing Contract #12963 with Airgas East for a one year term.

COMPUTER PRODUCTS: A change order is in process for Contract #7494 with Dell Marketing that will allow Dell to use authorized agents to sell Dell products to the State of Vermont and eligible entities under the contract.

FAX MACHINES: Contract #12504 issued to Oce Imagistics for low/mid, and high volume fax machines has been renewed for a one year to March 31, 2010. All pricing including accessories can be viewed on-line at: <http://bgs.vermont.gov/purchasing/currentcontracts#machines>

Contract #12520 issued to Panasonic Communications for mid volume fax machines was not renewed.

HP PRINTER SERVICE: Contract #12955 issued to IKON Office Systems for HP printer maintenance has been renewed for a one year period to May 14, 2010. This vendor provides support for laser jet printers, color laser jet printers, hp design jet plotter and hp wide format printers. All pricing for service maintenance for hp printers can be viewed on-line at: <http://bgs.vermont.gov/purchasing/currentcontracts#machines>